

**Pre-bidding Conference Minutes  
On supply of various types of fuel on Long Term Agreement basis**

16 November 2009, 11:00  
UN Conference Room

**Agenda of the day:**

1. Short introduction on ITB purpose
2. Qs & As

**1. SHORT INTRODUCTION ON ITB PURPOSE**

- Purpose:
- selection of one or more companies with developed networks of fuel stations for the supply of various types of fuel, on Long Term Agreement (LTA) basis, for UNDP Moldova Country Office and its projects in Moldova (approximate volume of various petroleum fuel types procured per year estimates at around 77 thousand liters;
  - entering into contract for one year with the option to renew for two additional years, subject to a satisfactory performance evaluation.

**2. Qs & As**

*Question: Shall the prices in the bid include VAT20% or not?*

*Answer: **YES**, the prices quoted shall include VAT. As per the Price Schedule (Annex VIII) the Bidders shall provide unit prices displayed on city panels (in MDL) – while these indeed comprise VAT. Final prices shall also include VAT. It shall be calculated as:*

$$\text{"Unit Price" (MDL) - "Discount" (%) = "Final Price" (MDL)}$$

**Important note:** Once the LTA/LTAs are awarded, the purchases shall be made **VAT exclusive** (as per Schedule of Requirements, Annex V)

*Question: Could you please elaborate on "vicinity" term used for the "Gas stations network" requirements (Annex V)?*

*Answer: For LOTS 2 & 3, one of the requirements is to have 4 (four) gas stations in Ocnita & Basarabeasca rayons and respectively their vicinity.*

Please kindly note that "vicinity" term **does not refer to the cities**, but to the rayons where these cities are located. For example in case of LOT 3 (Basarabeasca) the qualification requirements are:

- at least 1 (one) gas station shall exist in Basarabeasca city itself, and (not "or")
- in total a minimum of 4 (four) gas stations shall be present in Basarabeasca rayon itself + in other neighboring rayons in the radius of 25km from Basarabeasca rayon's boundaries